



St. Sebastian's RC Primary School School Fund Mission Statement

St Sebastian's RC Primary School creates an environment in which young people are encouraged to grow in faith and moral responsibility and to develop as whole persons striving to reach their full potential through hard work, academic standards and service to others in response to the values of the gospel.

Within this context the school maintains a separate school fund account to be used for extra activities, charitable organisations or resources which are outside the remit of the main school budget and the local authority financial responsibilities. The fund is supported by donations, fund raising activities and parental contributions.

To promote the caring ethos of the school in agreement with the *Governors*, the fund can be used to:

- Enhance the curriculum, making learning fun and enjoyable
- Provide additional support for breakfast club
- Provide additional resources to enhance learning at the discretion of the Headteacher
- Support educational visits at the discretion of the Headteacher
- Provide Christmas prizes and other special exciting opportunities for children
- Provide condolence bouquets for bereaved members of staff at the discretion of the Headteacher (to a maximum monetary amount of £30)
- Provide rewards and special gifts to deserving individuals as approved by the Headteacher (to a maximum amount of £30)

Whilst this list is not exclusive any items or activities not included should be approved by the Head teacher on their individual merit.

The school will:

- Ensure compliance with regulations and good practice
- Ensure accuracy and completeness for the processing and recording of income and expenditure
- Ensure tasks are process accurately and efficiently
- Ensure that account is audited annually and reported to the *Governing Body*

Chair of Governors

Name: Zoe Ogden

Signature:

Date: 06/03/2024

Headteacher

Name: Caroline Doyle

Signature:

Date: 06/03/2024